

## Austin Ballroom Dancers

### Board Meeting Minutes

November 17, 2018

**Board Members Present:** Margaret Melton, Mark Coughran, Fred Ferate, Lanette Bading, Dillan Prince. (June Kelly not able to attend) The meeting was called to order at 5:58 pm.

#### Meeting Minutes

The Board voted to approve the minutes of the Oct. 6 & Oct. 25 meetings.

#### Officer Reports

- 1. President:** Margaret pointed out that her primary concerns for this meeting were preparations for the NYE Dance, plus planning for the December workshops and possible dance, and the January 3 Open House.
- 2. Vice President:** Mark had previously sent his latest schedule of ABD dances, which includes Mark Moy to be DJ and to teach a Foxtrot mini-lesson at ABD's Inaugural Dance at Austin Uptown Dance on January 5. On Nov. 12 he had also sent Board Members an updated contact information list. He has suggested a formal decision on ABD sponsorship of a Lunar New Year Dance on Feb. 9 (discussed below).
- 3. Secretary:** Fred noted that the minutes for the October 6 & 25 Board Meetings had been distributed, and six different e-mail flyers (with June's help) had been sent out since our Oct. 6 meeting.
- 4. Treasurer:** The Board reviewed and accepted the Treasurer's detailed financial report for October 2018.
  1. Net income in October (Total Income – Total Expenses = \$1,874.45 - \$2,329.18) was minus \$454.73.
  2. The change in Total Current Assets from a year ago (October 31, 2017) is \$1,535.82, with Total Current Assets as of October 31 = \$20,918.31.
- 5. Program Director:**
  1. Lanette again noted that class attendance for the October and November sessions has been lower than desired.
  2. Lanette and June had on Oct. 19 gone over details for the Dec. 31 NYE Dance with Amanda at Go Dance; details discussed below.

3. On Nov. 6 Lanette updated board members on the December workshops and January 3 Open House. Details below.

**6. Publicity Officer:** Dillan indicated that the three notices he had scheduled since Oct. 6 had been issued.

## Old Business

1. **Asian Lunar New Year Dance on Feb. 9, 2019:** Mark Coughran and Tom Apel had previously discussed this possibility and Tom had viewed it favorably. The Board voted on and approved a motion that our Feb. 9, 2019 dance have the Lunar New Year theme. Tom and his group will handle the decorations, music, and refreshments.
2. **New Year's Eve Dance tasks, planning, budget:** (NYE, December 31, 2018, falls on Monday this year.) Margaret volunteered to investigate providing food and drinks. Lanette and June will work on Décor and Paper products. Mark will take the lead on setup and takedown, assisted by Dillan and Fred, although we will also need more volunteers for this task. (We'll ask for more volunteers during our remaining class announcements.)  
Costs for the NYE dance are very uncertain right now, as the state of the budget will depend on attendance. Margaret had previously sent to board members suggested line item targets, including \$1,050 for the venue and DJ, and \$1,000 for food, supplies, and decor. The Board approved this draft budget.  
Established prices are: before Dec. 28 members may buy up to 2 tickets at \$25 per person; each non-member ticket will be \$35; after Dec. 27, tickets for members and non-members will be \$40 per person.

## New Business

1. **Hancock Workshops (Tues. Dec. 11, Laura – Picture Lines, and Thurs. Dec. 13, Jessica – Argentine Tango):** Lanette noted that the price is set by the instructor, but is usually \$10 or \$15 per person. The Board voted on and approved a motion to schedule these workshops.
2. **Dec. 20 ABD Dance:** The Board voted on and approved a motion to hold an ABD dance on Thurs. Dec. 20, from 7:30 to 9:30 pm at Hancock Recreation Center. Admission for both members and non-members will be \$5 pp, and Chris Ng has volunteered to be the DJ.
3. **January 3 Open House:** Lanette has informed us that all three instructors have agreed to teach preview classes of Mambo, Foxtrot, Samba, and Waltz at the Open House, as these are dances which will be taught during the 2019 Session 1. Lanette will plan refreshments for the Open House.
4. **Publicity timing for Saturday dances:** In order to give recipients more time to plan their weekends, the Board voted on and approved a motion that Fred send out the

Constant Contact e-mails announcing ABD Saturday dances on the Wednesday before instead of the Friday before. Dillan will do the same for his Facebook announcements.

New Business Items on coordinating move to new venue, electronic meetings, and ABD history, were postponed. Next Board meeting is scheduled for 11:30 am on Saturday Dec. 8 at a location TBD. The meeting was adjourned at 7:02 pm.