

Austin Ballroom Dancers

Board Meeting Minutes

December 8, 2018

Board Members Present: Margaret Melton, Mark Coughran, Fred Ferate, June Kelly, Lanette Bading. (Dillan Prince not able to attend) The meeting was called to order at 11:29 am.

Meeting Minutes

The Board voted to approve the minutes of the November 17, 2018 meeting.

Officer Reports

1. **President:** Margaret indicated that she would like to decide on the menu and further discuss preparations for the NYE Dance, as well as the Dec. 11 and 13 workshops and the Dec. 20 dance.
2. **Vice President:** Mark had previously sent his latest (Dec. 2) schedule of ABD dances.
3. **Secretary:** Fred noted that the minutes for the November 17 Board Meeting had been distributed, and two e-mail flyers had been sent out since Nov. 17.
4. **Treasurer:** The Board reviewed and accepted the Treasurer's detailed financial report for November 2018.
 1. Net income in November (Total Income – Total Expenses = \$2,055.42 - \$2,312.81) was minus \$257.39.
 2. The change in Total Current Assets from a year ago (November 30, 2017) is \$330.77, with Total Current Assets as of November 30 = \$20,660.92.
5. **Program Director:**
 1. Lanette noted that only 29 students signed up for the November class session, well below our annual average.
 2. She added that we had 21 members, 4 board members, and 25 guests at our Dec. 1 dance, which allowed us to cover expenses for the dance.
6. **Publicity Officer:** Dillan indicated (via e-mail) that he had posted the Dec. 1 dance 3 times - the day of, the day before, and three days before.

Old Business

1. **Hancock workshops Dec. 11 and 13, and Dec. 20 dance:** Flyers (including one by Laura) have been provided for these events, and e-mails will go out.
2. **New Year's Eve Dance décor and food updates, planning, desk duty:**
 1. Lanette suggested asking Uptown to publicize our NYE dance. Margaret suggested just asking them if we could post our flyer in their studio (Margaret did this the same afternoon).
 2. Décor and food choices were decided.
 3. Desk duty: The person at the desk should give out information about our new venue. June said she would see if she could modify our business cards to reflect the change.
 4. June said she would explore if it would be possible to include links to PayPal in Constant Contact flyers, with the aim of allowing members to buy their NYE tickets through Pay Pal. (She has since decided not to use PayPal links in Constant Contact, but has set up a way for members as well as non-members to buy different-priced NYE Dance tickets on the ABD website)

New Business

1. **January 3 Open House:** June said she would design a flyer to advertise the Open House. Lanette noted that, to the extent possible, for this event we will use any bottled beverages not used for the NYE Dance.
2. **Coordinating move to Uptown, business cards:** Lanette and Dave Lapham will move the ABD chairs and boxes in their suburban. June offered to try to modify the ABD business cards. (She did so that afternoon).
3. **DJ and teaching offer:** It was decided that we would wait a few weeks after we move to Uptown, and evaluate the offer at that time.

New Business Items on electronic meetings and ABD history, were postponed. Next Board meeting is scheduled for 6:00 pm on Saturday Jan. 19, 2019 at Austin Uptown Dance. The meeting was adjourned at 1:15 pm.