

**Austin Ballroom Dancers**  
**Conference Call Board Meeting Minutes**  
**March 28, 2020**

Margaret called each of us separately to add us to the conference call. The meeting was called to order at 1:00 pm.

**Board Members Present:** Margaret Melton, Mark Coughran, Fred Ferate, Fredric Rhoads, Sonia Rhoads. Quorum was established.

**Meeting Minutes:**

The Board voted to approve the minutes of the January 18 board meeting and March 15 (teleconference) board meeting.

**Officer Reports:**

- a. **President:** Margaret announced that she does not intend to run again as President for the new term beginning on July 1, 2020. Fred Ferate added that he also does not intend to run again as Secretary. Thus for the term beginning July 1, 2020, we will be looking for candidates for President, Secretary, and Publicity Officer.
  
- b. **Vice President:** Dances on April 4 and April 18 have been canceled. Mark is attempting to set up DJs for the (tentative) May 2, May 16, and June 6 dances. We have a DJ and mini-lesson instructor for the May 2 dance; the others are still under negotiation.
  
- c. **Secretary:** Since Jan. 18, 7 flyers have been sent out: for the Feb. 1, Feb. 15, and Mar. 7 dances; for Class Sessions 2 (Feb.) and 3 (Mar.); and cancellation notices for Remaining March Events, and later for April Events. Renewal notices for March 1 expiring memberships were sent out for 15 members on Mar. 1. Fredric R. will send names of April 1 expiring members to Fred F.; if members do not wish to renew using PayPal, we will include in

the April 1 notice Fredric's postal address so that those who wish can mail him a check. Moved and agreed upon.

**d. Treasurer:** Fredric presented summaries of ABD financial transactions through the end of January and of February 2020.

1. Net income in January (total income - total expenses = \$3,774.27 - \$5,265.13 = - \$1,490.86).
2. Net income in February (total income - total expenses = \$2,600.00 - \$2,386.50 = \$213.50).
3. The change in Total Current Assets from Jan. 31, 2019 through Jan. 31, 2020 was \$1,648.69 (7.7%) with Total Current Assets as of Jan. 31, 2020 = \$22,958.40.
4. The change in Total Current Assets from Feb. 28, 2019 through Feb. 29, 2020 was \$1,649.10 (7.7%) with Total Current Assets as of Feb. 29, 2020 = \$23,171. 90.
5. Each of the 5 dances in 2020 brought in a small profit, for a total of \$625.00.
6. Fredric noted that there is a slight discrepancy between our checking and savings account bank statements and the ABD accounting system (the bank lists a total of about \$245 less). He thinks there may have been an occasional erroneous entry on our part, but will continue to investigate.

**e. Program Director:** At Sonia's request the board analyzed several scenarios for how ABD could resume classes once we are permitted to offer them again, keeping in mind that any decision now is dependent on the timeline of future events. For the time being, we assumed that classes can resume sometime in May. Sonia pointed out that Session 5 is scheduled to begin on April 28, with a week off on May 12 and 14, which Hancock had scheduled for annual facility repairs and upkeep. The board decided that the smoothest solution appears to be moving all sessions forward 2 months, from the 3<sup>rd</sup> week of Session 3 (March), so that the Weeks 3 and 4

of Session 3 would now be offered during the 3<sup>rd</sup> and 4<sup>th</sup> weeks of May (the students who are signed up have already paid for these classes), Session 4 classes (April) would be moved to June, Session 5 classes (May) to July, and so on. This allows us to keep the scheduled progression to increasing levels of difficulty in the various dances.

**f. Publicity Officer (vacant):** No report.

#### **Old Business:**

**a. 2020 New Year's Eve contracts:** Margaret had announced previously that ABD has signed contracts with Uptown and the Nash Hernandez Septet for our New Year's Eve Dance next Dec. 31, 2020.

**b. Schedule for advanced classes:** One of our members has requested that ABD's advanced classes, which are presently taught on Tuesday evenings, be moved to Thursday. It was decided that there are presently too many uncertainties in the near future to consider this possibility, and that Margaret and Sonia will communicate this to the solicitant.

**c. Instructor pay for classes not taught:** Tabled.

**d. Mini-lesson instructor compensation:** Tabled.

**e. Syllabus for classes?** Tabled.

**f. New website?** Fredric will continue to explore possibilities.

#### **New Business:**

**a. Appointment of Election Committee:** Positions to be renewed on July 1 are President, Secretary, and Publicity Officer. Fred F. will send out a flyer requesting volunteers for the Election Committee, along with instructions to be provided by Margaret.

- b. Future classes and dances:** Discussed under **Program Director** above.
  
- c. Advertising opportunities:** Margaret has inquired about including an advertisement for ABD in the Senior Paper which is distributed at all Austin Community and Senior Centers. It was decided to table this topic for now.
  
- d. Class registration process:** Fredric has proposed a system whereby with each ABD flyer announcing a new ABD Class Session, recipients will also be provided with a registration form which they can fill out if they wish to sign up for classes; this should simplify appreciably the sign-up process at the Hancock Center. The board approved the idea. Fredric will continue to work on the format of this.

The date and time of the next board meeting will be determined at a future date.

The meeting was adjourned at 2:20 pm.